

Sackets Harbor Central School District 2016-2017 Budget Calendar

BOE Approved 11/17/2015

2015

- November 17th Budget Calendar to the Board of Education
Discussion of Preliminary Budget items with Board
Distribution of Budget Development Materials
- December 15th Discussion of Preliminary Budget items with Board
- December 18th Preliminary budgets submitted by all departments

2016

- January 1st - February 23rd Budget Study Sessions - Review/Revise budget requests
- January 19th Discussion of Preliminary Budget items with Board
- February 23rd Discussion of BOCES Services budget with Board
Tax levy limit calculation review/adoption
- March 1st Tax levy limit calculation submission
- February 23rd - March 15th Budget Study Sessions - Continue review of budget and Property Tax Impact
- March 15th Board of Education meeting – Present Preliminary Budget Plan
Board of Education adopts Legal Notice
Review of Final BOCES service request
- April 1st Publication deadline – legal notice of date, time, and place of School Budget Hearing and Annual Budget Vote (4/1, 4/15, 4/29, 5/6) - 45 days before date of budget vote
- March 15th or April 5th Board of Education Budget Workshop – Final Budget Presentation
Board of Education **adopts** Budget and Property Tax Report Card
- March 15th or April 5th Transmit Property Tax Report Card to SED and send to local newspaper (within 24 hours of budget adoption)
- March 15th or April 5th Board of Education Meeting
Appointment of Election Inspectors
- April 18th Deadline for Petitions for Nominations of Board of Education Candidates (30 days preceding budget vote)
- April 19th Lot drawing for determination of order of listing Board candidates on ballot
- April 20th Finalize Budget Statement for printing to be made available upon request (14-21 days prior to annual meeting – 5/17/16)
- May 10th Budget Hearing held at Board Meeting – Line Item budget available for all District Residents (7-14 days prior to budget vote)
- May 11th Budget Notice (Postcard) mailed to all District Residents (after budget hearing but no later than 6 days prior to the vote)
Absentee ballots mailed to permanently disabled registered voters
- May 17th Annual Budget Vote/Meeting